

Dorothy Sasso
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Education:

Mercy College

M.S. Adolescent Ed. (2008)

Loyola University Maryland

B.A. History and Writing (2003)

Work Experience:

Wilkes Barre Times Leader (Wilkes Barre, PA)

Freelance correspondent (2014-present)

Writing responsibilities include: (i) two weekly articles: a book review and event previews for New York City and Philadelphia; (ii) one monthly article highlighting local authors; and (iii) periodic articles previewing and covering local events.

Moorestown Friends School (Moorestown, NJ)

Sixth and Ninth Grade Teacher (2013-2014)

Interim substitute history teacher. Head teacher for sixth grade history. Team teacher for ninth grade history. Participated in admissions open houses.

Trevor Day School (New York, NY)

Eighth Grade Dean (2009-2013)

Assisted Division Director in managing middle school. Duties included: addressing disciplinary issues, organizing eighth grade excursions/activities, and personally running eighth grade faculty and student meetings.

Trevor Day School (New York, NY)

Eighth Grade History Teacher (2006-2013)

Taught several sections of history in a highly selective independent school. Designed a history curriculum focusing on ancient civilizations. Served as an academic advisor. Planned and chaperoned excursions. Taught electives ranging from creative writing to life issues. Acted as a faculty advisor to extracurricular activities. Gained admissions experience by interviewing parents and prospective students, teaching sample classes, participating in open houses, and making enrollment decisions as a member of the Admissions Committee.

Soap Opera Digest (New York, NY)

Editorial Assistant (2003-2006)

- Served as the editor for *Guiding Light* by editing and proofreading articles and conducting cast/crew interviews
- Authored original articles and daily recaps for *Soap Opera Digest* magazine, website and online newsletter

Certifications:

- Liberal Arts and Science Test (“LAST”) 2005
- Assessment of Teaching Skills – Written (“ATS-W”) 2008
- Content Specialty Test (Social Studies) (“CST”) 2009

Academic Grant Work (representative list)

Summer 2010 Research/Writing Grant

- edited and enhanced source books used in 2009 curriculum
- created a curriculum-specific writing and language mechanics guide

Summer 2009 Research/Writing Grant and Travel Grant

- compiled and edited three source books to streamline curriculum
- toured historical sites in Italy, Greece, and Turkey to create visual resource library to enhance existing curriculum

Summer 2008 Harkness Method Grant and Technology Grant

- attended Philips Exeter Academy’s Humanities Institute to incorporate the Harkness Method into existing curriculum
- attended SmartBoard training
- attended online course on the Moodle virtual learning environment