

## **Stuart Garlick**

Graniidi 26-1, 10413 Tallinn

+37254615803

[contactstuartgarlick@gmail.com](mailto:contactstuartgarlick@gmail.com)

A Masters graduate and freelance journalist and copywriter, working in Estonia. Strong communication skills, exercising accuracy and attention to detail in all work. In possession of a clean driving licence. Passion for teaching, learning, writing, broadcasting, development of new technology and social media. Writer and speaker of French to B1 standard. Also some knowledge of Polish, Spanish and Lithuanian. Learning Estonian.

### **Career History**

#### **June 2014 to date**

##### **Copywriter, iBus Media Ltd.**

- Writer / Editor, [onlineaffiliateworld.com](http://onlineaffiliateworld.com)
- Growing readership and enacting content and SEO strategy, marketing affiliate programs
- Contributing regular news and feature updates

#### **January 2014 to date**

##### **Freelance Journalist and Copywriter, Charm Communications OÜ**

- Estonian Correspondent, The Baltic Times (2015-present)
- Feature writer, Agence France Presse (2015-present), also interim Estonian Correspondent, January-March 2014
- Feature writer, ERR News (2014-present)
- Proofreader and writer for The Baltic Guide in English (2014-present)
- Content creator, [charmoffensive.ee](http://charmoffensive.ee) (2012-present)

#### **January 2012 to date**

##### **English Teaching**

- Teaching English, in one-to-one classes, and also in groups at Eesti Kunstiakadeemia, City Keeltekoool and International House Tallinn.
- Teacher of Elementary, Intermediate and Advanced English, as well as Business English

#### **October 2013 to December 2013**

##### **Product Marketer (Fleep Technologies, Tallinn)**

- Devising marketing plan for early-stage messaging startup
- Suggesting and making improvements to user interface and user experience
- Establishing and maintaining social media accounts
- Promoting product to potential users, businesses and consumers

#### **June 2011 to October 2013**

##### **Support Engineer (Skype / Microsoft, Tallinn)**

- Coaching and mentoring outsourced customer services team on technical support
- Answering email and chat enquiries from Skype customers all over the world
- Analysing and reporting on potential improvements in the Skype customer experience
- Incubating new Skype products, providing pre-market testing

#### **April 2010 to May 2011**

##### **Release Manager (Cappgemini, Telford, UK)**

- Maintaining positive relationships between Project Managers, Implementation Managers and the teams performing packaging, testing and proving on software
- Working alongside Project Managers on in-depth planning of project timelines
- Presenter of management videocast

## **December 2006 to March 2010**

### **Reporting Analyst, Aspire IT Service Centre Reporting Team (Cappemini, Telford, UK)**

- Management and production of weekly and monthly Infrastructure reports, detailing IT service performance, which are sent to HMRC (HM Revenue and Customs) managers
- Member of 2008 **Cappemini Accelerated Development Academy**, taking part in Business Project (producing a recruitment prospectus), Prince's Trust Project, and various training initiatives

## **November 2005 to December 2006**

### **Senior Administrator, Aspire Business Operations Support (Cappemini, Telford, UK)**

- Administration of recruitment, Offer Management and New Starters processes
- **January – November 2005:** Temporary administrative work
- **June 2004 to December 2004:** Researcher – The Wales Yearbook (6-month temporary contract to produce 2005 book)
- **October 2003 to June 2004:** Administrator – Welsh Liberal Democrats (6-month temporary contract)

## **Additional Experience Gained whilst Studying at University**

### **2003: National Assembly for Wales: Research Assistant – Kirsty Williams AM (Brecon and Radnorshire)**

- Performing research and monitoring work on Welsh and UK housing and health policy
- Pursuing and responding to constituents' enquiries

### **2001: House of Commons – Parliamentary Placement Scheme: Research Assistant – Mike Gapes MP (Ilford South)**

- Based at Westminster office, also assisting at regular constituency advice surgery
- Performing defence and United Nations research for MP's committee responsibilities
- Establishing relationships with the media, and assisting on key post-election stories

## **Professional Training and Qualifications**

- Cambridge CELTA English-teaching qualification
- I-to-I TEFL 140-Hour Course Qualification to Teach English
- ITIL 3.0 Foundation Certification

## **Education**

### **MSc Econ, International History [Research Training]**

**University of Wales, Aberystwyth; 9/2002 to 9/2003**

#### **Key modules**

- Data Collection/Data Analysis, International History 1900-1945 and 1945-present, Principles of Research Design, Dissertation – Cold War radio broadcasting by US to Soviet Union

#### **Group Presentation**

- Leading and motivating a team to produce a successful presentation on the history of sustainable development at university's Masters Convention in November 2002

### **BSc Econ, International Politics and International History,**

**University of Wales, Aberystwyth; 2:1 grade, 9/1999 to 7/2002**

#### **Key modules**

- History and role of the United Nations, Intelligence and National Security, Culture and the Cold War, Dissertation – Khrushchev's policy towards culture.
- Won UWA Entrance Scholarship (merit award) in 1999

**A-Levels, 1999, Adams College, Wem, Shropshire.** A: English Language, C: French, D: History

**GCSE, 1997, Adams School (now Thomas Adams School), Wem, Shropshire.** A\*: French, Drama. A: English, English Literature, History, Science (AA). B: Mathematics. C: Religious Studies, Technology